

CARLYNTON SCHOOL DISTRICT

Committee/Agenda Setting/Voting Meeting September 6, 2012 Carlynton Jr.-Sr. High School Library – 7:00 pm

MINUTES

The Carlynton School District Board of Education held its Committee/Agenda Setting/Voting Meeting September 6, 2012 in the library of the junior-senior high school. Those in attendance included President David Roussos and Directors Joe Appel, Nyra Schell, Jim Schriver, Betsy Tassaró, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Trish Andrews, and Principals Laura Burns, Jacie Maslyk and Robert Susini, Director of Pupil Services Lee Myford, and Business Manager Kirby Christy. The audience was comprised of 13 individuals and two members of the press.

CALL TO ORDER – *The meeting was called to order at 7:08 pm by President Roussos.*

PLEDGE OF ALLEGIENCE and ROLL CALL: *Crafton Elementary fifth grader Elana Heffner led the pledge. The roll was called by Recording Secretary Michale Herrmann; Directors Hughan and Schirripa were absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Appel moved, seconded by Director Walkowiak, to approve the minutes of the August 23, 2012 Agenda Setting/Committee/Voting Meeting as presented.
By a voice vote, the motion carried 7-0.

Minutes of the August 23,
2012 Meeting

REPORTS:

- **Executive Session** – *President Roussos reported that personnel and legal issues were discussed in the one hour session.*
- **Administrative Reports**
 - **Superintendent's Report** – *Mr. Peiffer said staff is discussing and preparing for the Keystone Exams.*
 - **Principals' Reports** – *The principals distributed handouts with school news and highlighted some of the events/achievements. Dr. Maslyk reported the elementary schools have met AYP and one class at Crafton was 100 percent proficient.*
 - **Director of Pupil Services' Report** – *Mrs. Myford announced the rescheduled date for the Olweus kick-off community event and mentioned that t-shirts can be purchased. She also asked for individuals to consider speaking to students regarding careers for a future career exploration day.*
 - **Cafeteria Report** – *Food Service Director Deena Mitchell spoke about new nutritional guidelines and other changes in the cafeteria. She also said the new cafeteria equipment installation will begin September 13. Director Walkowiak asked how the cafeteria will be secured and by way of discussion, it was decided to investigate the cost of purchasing and installing "garage doors" or a gate to secure the back area of the cafeteria. Director Tassaró*

asked about the outside picnic tables and was told the matter would be looked into.

- Parkway CTC Report – *Director Walkowiak said the robotic program enrollment has increased and the school hopes to promote the program through onsite presentations at home schools.*

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

Director Wilson moved, seconded by Director Schell, to approve the following conference and field trip requests as presented and approved by administration:

- C/M.Clark, ASSET, Training: Push, Pull Go & My Senses Modules, 10/3-4 & 10/25-26
- C/J.Sapsara & J.Wood, ASSET, Training: Push, Pull Go & My Senses Modules, 10/3-4 & 10/25-26
- FT/T.Obidowski, Brentwood HS, Band Festival, 9/15
- FT/MBVeri, Phipps Conservatory, GATE Enrichment, 9/26
- FT/MBVeri, Duquesne University, GATE Calculusolve, 10/3
- C/L.Myford/L.Rowley, Harrisburg, 21st Century Grant, 9/18
- FT/T.Post, AC Juvenile Probation Wrkshp, Criminal Justice, 10/3
- C/J.Sweeney, Cranberry Twp., Child Accounting Wrkshp, 11/16 (Miscellaneous Item #0912-01 REVISED)

By a voice vote, the motion carried 7-0.

Director Schriver moved, seconded by Director Wilson, to approve the Southwest Ballet proposal to offer an after-school dance and fitness enrichment program at the elementary level for students at a minimal cost as submitted.

(Miscellaneous Item #0912-02)

*Discussion followed regarding classroom space and how this program would play into the facility usage policy. Solicitor Trish Andrews said the program would not be considered a sport because it is an actual business. More discussion ensued and board members decided to table the motion: Director Walkowiak moved, seconded by Director Schell, to table the motion. **By a voice vote, the motion to table carried 7-0.***

II. Finance

Director Tassaro moved, seconded by Director Schirver, to approve the Treasurer's Report for the month of July 2012 as presented;

The July 2012 bills in the amount of \$1,480,413.61 as presented;

Director Appel questioned the fees for security monitoring through Sonitrol. Mr. Christy said he would check and provide the information to Mr. Peiffer.

The Rosslyn Farms Earned Income Tax Audit Report for the period ending June 30, 2011 as submitted;

The September 2012 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0912-01)

And Loren Luft as Behavior Specialist Consultant at Carnegie Elementary for the 2012-2013 school year at an hourly rate of \$35, not exceeding 25 hours, as

Conference and Field Trip Requests

Southwest Ballet Enrichment Proposal at Elementary Level

July 2012 Treasurer's Report

July 2012 Bills

RF EIT Audit Report

Carnegie RE Tax Refunds – September 2012

Behavior Specialist Consultant at Carnegie

submitted. (Finance Item #0912-02) **By a voice vote, the motion carried 7-0.**

III. Personnel

Director Walkowiak moved, seconded by Director Schriver, to approve the addition to the 2012-2013 Day-to-Day Substitute Teaching List as approved by administration and submitted; (Personnel Item #0912-01)

The following additions the 2012-2013 Athletic Supplemental List as approved by administration and presented:

- Tim Bonner – Varsity Girls’ Head / Jr. High (8) Basketball Coach
 - David Cosnek – Girls’ Jr. High (7) Basketball Coach
 - Nicholas Militzer – *Volunteer, Football Filming*
 - Catherine Zinski – *Volunteer, Girls’ Soccer Assistant*
 - Annemarie Bunch, Assistant Athletic Director
 - Nathan Milsom, Equipment Manager
 - David Zinski, *Resignation as head junior high boys’ soccer/*
Instated as Varsity Head Girls’ Soccer Coach
 - Daniel Zinski, *Resignation as assistant junior high boys’ soccer/*
Instated as Varsity Assistant Girls’ Soccer Coach
 - David Dedola, Junior High Head Wrestling Coach
 - Jesse Valentine, Varsity Head Wrestling Coach
- (Personnel Item #0912-02 REVISED)

The Affiliation Agreement with the University of Pittsburgh for the placement of student interns and student teaching experiences for the 2012-2013 school year as presented; (Personnel Item #0912-03)

And the creation of two instructional aide positions, a Test Coordinator/Data Coach/Curriculum Supervisor position, a Home and School Visitor position, and a secondary mathematics teacher, and to post for said positions. **By a voice vote, the motion carried 7-0.**

Director Tassaró moved, seconded by Director Appel, to approve the following addition the 2012-2013 Activities Supplemental List as approved by administration and presented:

- Rachel Foltz – Sophomore Class Sponsor
(Personnel Item #0912-05)

Reassignment of Jeannette Samansky to a four (4) hour food service worker position in the high school cafeteria as submitted; (Personnel Item #0912-06)

The SAT Prep courses for the fall and spring semesters and to post for the two respective positions in math and English as presented; (Personnel Item #0912-07)

Some discussion took place regarding the number of students enrolled in last year’s fall SAT Prep course. It was decided to hold sign-ups for the fall class to determine interest. If sign-ups are low, the fall offering can be reconsidered with an option to hold the course only once, in the spring.

The following individuals for after-school instructional assignments for the 21st Century Learning Community program as follows:

Elementary – Loren Luft

2012-2013 Day-to-Day Sub List - Addition

Additions to 2012-2013 Athletic Supplemental List

Affiliation Agreement – University of Pittsburgh

Positions and Postings – Aides, Administration and Professional

Addition to 2012-2013 Activities Supplemental List

Reassignment, FSW – Jeannette Samansky

SAT Prep Courses / Posting

21st Century Learning/ Instructional Assignments

- Anna Kostrick – Reading Specialist
- Pamela Stone – Reading Specialist
- Cynthia Bevan – Math Instructor, grades 5-6
- Doris Parson and Rachel Foltz – Math Instructors, grades 7-8
- Bethany Martys – Science Instruction, grades 5-6
- Julie Lewis – Newspaper Instructor
(Personnel Item #0912-08)

The following individuals for after-school aide assignments for the 21st Century Learning Community program as follows:

- Denise Kizina – Instructional Aide, One hour/ day
- Linda Driscoll/Rena Taylor–Instructional Aides, Two hours/day
- Lorraine Becker – Keyboard Aide, One hour/day
(Personnel Item #0912-09)

By a voice vote, the motion carried 7-0.

UNFINISHED BUSINESS: *Director Wilson asked about boys’ junior high soccer coaching positions; it was explained that the positions will be filled. She then questioned the heat at the elementary buildings. Dr. Maslyk said it has been warm but they are holding up. Director Schriver asked how replacements for the HVAC would be approached and if creative solutions can be applied in the interim; President Roussos asked to hold that discussion for the second meeting, which was being held to address facility upgrades and renovations.*

Director Schell reminded everyone of the deadline for selecting a delegate to the PSBA Legislative Council. Board members were unable to make the commitment due to other responsibilities.

Some discussion centered on Policy 707, Facilities Usage, with comments that Director Roussos and others would be working toward a fee schedule.

Director Appel asked about the bike rack proposal at Crafton Elementary. Mr. Peiffer said he would check with John Recchio. Director Schell suggested the use of a parking permit with a contract.

NEW BUSINESS: *A motion was made as part of an agreement with the Carlynton Federation of Teachers: Director Schell moved, seconded by Director Schriver, to approve a Memorandum of Understanding between The District and The Federation to give employees an option to choose between the ACSHIC HMO or PPO plans as submitted. **By a voice vote, the motion carried 7-0.***

Director Schell made some comments about the Open Campus Initiative legislation. She offered that it might be something to consider for our students. Director Tassaro said she has done some reading about Waterfront Learning or internal cyber schools.

Director Schell asked about the Glee Club proposal, student interest and how it will proceed from this point. It was explained that for the first year, it will be treated as a club.

Director Schriver said he attended an inspiring meeting about STEM.

21st Century Learning/Aide Assignments

Director Walkowiak asked permission to post a football booster golf scramble on the district website.

OPEN FORUM: Director Appel asked for an update on the Promethean board installation at the elementary schools. He also asked how things are with the prior scheduling issues. Mr. Peiffer said he has gone over the reasons for the difficulty and will have changes in place for next year.

Some questions arose about the schedule of Mr. Ryan Gevaudan, technology coach. It was learned that his schedule allows for less time at the elementary schools.

In the audience, Maureen Nelson, a district resident and employee, questioned the hiring of two additional aides, asking why the original motion was overlooked. The original motion was to approve the aide positions discussed at the previous meeting. Realizing the oversight, President Roussos asked for approval:

Director Wilson moved, seconded by Director Schell, to approve the postings for the positions of Instruction Inclusion Aide and Clerical/Data/Special Education Aide; (Personnel Item #0912-04) **By a voice vote, the motion carried 7-0.**

Postings – Inclusion Aide
and Clerical/Data/SE Aide

Another member of the audience, Melissa Bickus, had some questions about scheduling. She was clearly unhappy about her son's schedule and wanted some solutions. Mr. Peiffer said he would meet with her the next day.

ADJOURNMENT: With no further business to discuss, Director Appel moved to adjourn the meeting at 9:30 pm, seconded by Director Wilson. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary